

I HIGHLIGHTS

II OTHER ACTIVITIES

X	06142- 2012	2012
	034	2012
		2012

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Military Recruitment Still on the Rise During the 12 months ending 28 February, the Agency's military personnel strength rose 12%. And the projection for 30 June (assuming that expected increases in military slots materialize) calls for an added 66 which would put the 30 June military figure 16.8% above that reported at the same time last year.

2. SALARY AND LEAVE ADMINISTRATION

Overtime Policy Being Tightened Changes in the Agency's overtime policy are being coordinated which are expected to: (a) sharply reduce overtime payments to employees above GS-9 and, (b) cut by at least 25% the total annual amounts being spent by each component for overtime payments.

DD/P Planning to Tighten Travel and Leave Practices Because of recent ceiling cuts and the necessity to achieve increased manpower economies, DD/P is considering a 60-day limit on time allowed employees for travel, consultation, and leave between posts, or for home leave and return to present post. A draft dispatch outlining the new policy is being coordinated.

Personal Rank Assignments in DD/P On 27 February DD/P circulated to its Staffs and Divisions a memorandum restating and clarifying its policy regarding personal rank assignments. The same information will be sent to the field in March by book dispatch.

3. BENEFITS AND SERVICES

Retirement Report In his annual report for 1963, the Executive Secretary to the Agency's Retirement Board stated that 96 employees affected by our retirement policy separated from the Agency during 1963 for the reasons shown:

62 optional retirements
14 disability retirements
6 mandatory retirements
4 discontinued service annuities
4 resignations
6 deaths
<u>96</u>

The Executive Secretary also reported the view that our retirement policy appears to be gaining in acceptance among Agency personnel. He noted that, of those employees interviewed during 1963 who will be eligible for retirement in 1968, almost all are favorably disposed toward the policy and are actually looking forward to retirement.

Dental Insurance By 2 March the total number of DENTA applications had reached 1,473 -- with a few still to come from overseas stations.

UBLIC Insurance The new UBLIC program announced in February is meeting a good response. As of 29 February, 617 UBLIC policyholders had increased their insurance and 61 new applications had been received. It is still too early for field applications to have come in.

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Spring Fund Drive The Keymen's Rally for the Spring Fund Drive was held in the auditorium 26 February. The campaign began officially on 2 March and will continue throughout the month.

Lenten Services Weekly religious services in the auditorium for both Catholics and Protestants began on 12 February, Ash Wednesday, and will continue throughout the Lenten season. Attendance figures to date are:

	<u>Catholic</u>	<u>Protestant</u>
12 Feb.		
19 Feb.		
26 Feb.		

25X9

Blood Donor Program In March the first anniversary of "Pete Pint's" appearance as the symbol of the Agency's blood donor program will be celebrated. During the past year posters have been developed showing "Pete Pint" involved in seasonal activities - baseball, holidays, etc. -- appropriate to each monthly campaign, and these have generated considerable employee interest.

Annual Credit Union Meeting The annual meeting of the Credit Union was held in the auditorium 19 February. After hearing an excellent report on the Credit Union's affairs during 1963, members elected 2 Directors and the full membership of the Credit Committee; incumbents were returned to office in all cases.

Sales Activities of Recreation Offices The Recreation Office, located near the entrance to North Cafeteria, has been a busy place these past few weeks. Its sales activities have produced some interesting statistics:

<u>ITEM SOLD</u>	<u>SALES</u>	<u>DOLLARS</u>
* Ice Capades Tickets	286	\$930.00
* Candy	277	567.70
* Seat Belts	1,502	7,377.90
* Retractors	1,292	3,172.50
* Circus tickets	1,270	2,967.95
* World's Fair tickets	6,909	8,513.00
Senators Baseball Certificates	17	18.50
TOTAL		23,547.55

* Sales Closed